

# Citywide Council on Special Education

## Business/Calendar Meeting Minutes

Monday, November 14, 2016

PS/IS 384, 242 Cooper Street, Brooklyn, NY 11207

### Call to Order

Lisa Bennett Wells called Business meeting to order at 6:08 pm

### Roll Call

Lisa Bennett Wells – CP	Present
Pamela Stewart – CP	Present
Ellen McHugh – VP	Present
Gina Panico-Devito RS	Present
Amalia Alvarez – Treasurer	Excused
Leslie Caraballo	Excused
Denise Garcia	Excused
Sandy Noel	Absent
Michelle Noris	Present
Marilyn Vasquez	Present
Neyda Franco – CCHS	Excused
Appointee	

Interpretation representatives were introduced and asked if anyone needed their services.

### Appointment of Timekeeper

Pamela Stewart was appointed timekeeper

Minutes of October 20, 2016 were not read because a quorum was not present for first roll call.

### Vice President's Report

Ellen McHugh announced that the DOE was sponsoring tours of high schools and suggested that parents take advantage of visiting schools.

### Old Business

Business Cards – AA suggested using Vista Print for business cards. The cost to use Vista Print is \$7.99 for 100 cards.

Annual Report – AA reported that the Purchase Order has been submitted to request payment to Gail Robinson for the first draft.

Business meeting adjourned – 6:15 pm

### **Special Calendar Meeting**

Lisa Bennett Wells called meeting to order 6:15 pm

Interview CCSE Candidate – There were two remaining candidates to interview. Amber Decker and Bunny Rivera. Ms. Rivera was unable to attend because of a family emergency. The Council interviewed candidate Amber Decker. Voting and discussion was put on hold until a quorum was present (members were running late because of detours and delays with the MTA).

Special Calendar meeting adjourned – 6:21 pm

### **Calendar Meeting**

Lisa Bennett Wells called meeting to order at 6:22 pm

### **Presentation - Transitioning into Middle School Presentation**

Matthew Brogini, Office of Student Enrollment; Lauren Menendez, Director of Transition and Academic Policy and Ariel Peters, Director Academic/Assessment Policy and Strategy discussed the process of transitioning into middle school, the application process and admissions priorities of schools.

Second Roll call at 7:45 pm – six members in attendance – a quorum was present.

Members discussed and voted on the five CCSE candidates as follows:

Ian Cooley - 0

Gloria Corsino – 2 (Pamela Stewart and Marilyn Vasquez)

Susan Crowson - 0

Amber Decker – 3 (Ellen McHugh, Michelle Noris and Lisa Bennett Wells)

Troy Gethers – 1 (Gina Panico Devito)

Since a majority vote of six is needed to vote in a candidate and no one received six votes, Lisa Bennett Wells moved that the voting on the candidates be held until the December meeting. Ellen McHugh seconded.

Co-President Bennett Wells moved to call an “Executive Session” meeting at 7:55 pm. Gina Panico Devito seconded. Motion was adopted and non-Council members were asked to leave so that the Council can conduct the Executive Session meeting.

Executive Session ended and general calendar meeting re-opened.

Meeting adjourned at 8:12 pm

APPROVED