

Citywide Council on Special Education

Annual/Calendar Meeting

Thursday, August 4, 2016

Tweed Courthouse, 52 Chambers Street 2Fl, New York, N.Y 10007

Call to Order

Co-President Stewart called the meeting to order at 6:26 pm

Roll Call

Pamela Stewart – CP	Present
Lisa Bennett-Wells - Treasurer	Present
Leslie Caraballo – VP	Present
Amalia Alvarez – RS	Excused
Ellen McHugh	Present
Denise Garcia	Excused
Sandy Noel	Present
Michelle Noris	Excused
Gina Panico-Devito	Present
Marilyn Vasquez	Present
Neyda Franco – CCHS	Excused
Appointee	
Jordan Husbands	Excused
Student Member	

Interpretation representatives were introduced and asked if anyone needed their services.

The Council Members voted Marilyn Vasquez - Chair, Pro Tem to conduct the Election of Officers.

Election of Officers

Office of Co-President

Pamela Stewart nominated Lisa Bennett Wells for Co-President. Ellen McHugh seconded.
Leslie Caraballo nominated herself for Co-President. Ellen McHugh seconded.
Pamela Stewart nominated herself for Co-President. Ellen McHugh seconded.

Each candidate spoke for two minutes.

A Roll Call Vote was taken in the order that each candidate was nominated. At the time of the vote only six members (a quorum) were present.

Lisa Bennett Wells received six votes (majority) as was elected Co-President

Leslie Caraballo received two votes

Pamela Stewart received four votes

CCSE Bylaws state in:

Article II – Officers and Election, Section 2. Elections

Officers shall be elected annually by roll call vote, and by the majority of the whole number of the members at its annual meeting, **but no less than six (6) members voting in favor** for a period of one year, and shall serve until their successors have been elected.

No one received the majority vote for the second Co-President seat. The election for the second Co-President seat is on hold until next Calendar meeting.

Office of Vice President

Ellen McHugh nominated herself for Vice President.

Lisa Bennett Wells seconded.

A Roll Call Vote was taken. Ellen McHugh received six votes (majority) and was elected CCSE Vice President.

Office of Secretary

Lisa Bennett Wells nominated Gina Panico Devito.

Ellen McHugh seconded

A Roll Call Vote was taken. Gina Panico Devito received six votes (majority) as was elected CCSE Secretary.

Office of Treasurer

Nominations were not received for the Office of Treasurer and will held until the next calendar meeting when all Council Members will be present.

Elections for the second seat of Co-President and Office of Treasurer will be held at a Special Meeting on September 13, 2016.

The Annual Meeting was adjourned at 6:54 pm

Calendar Meeting

The Calendar Meeting was called to order at 6:55 pm.
Gina Panico-Devito was appointed Time Keeper

Lisa Bennett-Wells moved to accept the minutes of June 22, 2016 as received. Gina Panico Devito seconded.

Lisa Bennett-Wells moved to accept the minutes of July 21, 2016 as received. Ellen McHugh seconded.

Co-President's Report – No report

Vice President's Report

Ellen McHugh will attend the Education Consortiums Meeting w/Chancellor and will talk about CCSE's coming year.

Members Report

Leslie Caraballo accepted a position to work with the Citizens Committee

2016 – 2017 Budget Resolution

Leslie Caraballo moved and Gina Panico Devito seconded to sign the resolution to have Sylvia Jamison set up the budget allocation as voted on by the Council Members at the July 21, 2016 meeting.

2016 – 2017 Meeting Schedule

The Council Members resumed scheduling meeting dates and topics for February - June.

Month	Business Meeting	Calendar Meeting	Combined	Topic	Location	Coordinator
February	2/2/17	2/16/17		Sensory Integration	Queens	Gina Panico Devito
March			3/2/17	Testing	Brooklyn	Pamela Stewart/Marilyn Vasquez
			3/15/17	IEP Conference		
April	4/6/17	4/20/17		ATS	Bronx	Pamela Stewart
May	5/4/17	5/16/17		Related Services	Staten Island	Sandy Noel/Amalia

						Alvarez/Leslie Caraballo
June			6/1/17	Year-end Celebration	Manhattan	

Annual Report

The Council will collaborate with the Division of Special Education to produce the annual report. Lisa Bennett Wells, Leslie Caraballo and Pamela Stewart met with Jami Craig and Christina Foti prior to the Annual Meeting to discuss the annual report. Details of the meeting will be available at the next meeting.

Meeting was adjourned at 7:55 pm

APPROVED